



## PRISON JOBS

CONTACT: SEE BELOW

*Many residents, especially those with longer sentences, find that having a job in the prison provides both mental and financial stability. "Not only can a job increase your monthly pay so you can eat better, it gets you out of the unit and gives you something productive to do each day."*

### **What work opportunities are available for residents in the prison?**

Three bureaus offer work opportunities within the prison:

#### **1. Bureau of Industries**

Sign Shop

Plate Shop

Print Shop

Furniture Shop

Program Office Clerk

Department Workers

Apprenticeship(s) available per job supervisor request(s)

#### **2. Bureau of Services**

Laundry

Kitchen

Maintenance

#### **3. The Division of Community Corrections**

Recreation Worker

Education/CTEC Worker

Health Services Worker

Canteen Worker

Clerical Staff

Library Aide

Visit Room Worker

### **How do I sign up for a new job?**

To sign up for a new job, consult the list of available jobs, then fill out a job application.

### **Application Process:**

When filling out your job application you will need to do the foot work to get the first three personnel to sign the form. Once you bring it to your Unit Captain, they will move the form along.

1. Current Supervisor
2. Proposed Supervisor

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3. Unit Manager/ Unit Captain
4. Classification
5. Security (Major)

### **What are Security Sensitive Jobs?**

If you want to get a job in the following areas, you may need to wait 120 days. (See page 81 for more information.)

North Yard  
Visiting Room  
Maintenance  
Kitchen  
Health Service Center  
Canteen

You may be able to obtain special permission from your Unit Manager/ Captain to obtain work in these areas earlier than normally required.

### **What is a Job & Information Fair?**

Quarterly, the prison holds the Informational Job Fair that you may attend to sign up for educational classes and job openings. You can also receive information about most anything offered at the prison. (Look for postings of dates and times)

### **Can I work and take classes?**

You can attend classes on your off-shift if you have another job. You can also get paid as a full-time student if you do not have a high school diploma, G.E.D. or HiSET, and are enrolled in at least 2 courses each semester.

### **What do resident jobs pay?**

Resident jobs pay from \$1.15 to \$3.15 per day. Some jobs offer additional pay for double shifts.

### **What are the benefits of having a job?**

A job lets you earn more than the inactive daily wage of \$1.00. You will stay involved and be exposed to positive attitudes and role models throughout the prison. You will learn that hard work and extra effort will be rewarded. These job skills and work ethics will help you get a better job after prison.